

## Transcription Costs

Academic Consulting transcription costs **are based on the length of the recording time**, as opposed to the length of time it takes us to transcribe your recording. This ensures that you know exactly how much your recording will cost to transcribe, prior to sending us your recording. Factors that influence the length of time taken to transcribe such as the verbatim level, sound quality, and special formatting requests do influence the cost. This will be discussed with you before we begin your transcription work.

## Minimum Charge

Our minimum charge per transcription is \$121.50 + GST. Any time exceeding this is charged in 5 minute blocks. For a full price list please see the following page.

## Poor Quality Recordings

These are charged at \$45 + GST per hour for the amount of time it takes us to transcribe. If any recordings are deemed to be of poor recording quality we will advise you prior to commencing work.

## Transcription Format and Conventions

Please visit <http://www.academic-consulting.co.nz/transcription> to view our transcription conventions and formats.

## Invoicing

Work is usually invoiced upon completion of the recordings, and terms of payment are 7 days from date of invoice. If you are paying through your institution please ensure that any required documentation (such as a Contract for Service) is processed before work is begun. If you have a large number of recordings, alternative invoicing arrangements may be discussed with you prior to commencing work.

To assist you in calculating the cost of your transcription, please use the tables on the following page.

Please note that recordings 30 seconds over the nearest five minute block will be charged at the next price bracket. Prices are current as of 25<sup>th</sup> August, 2011 but are subject to change.

### Intelligent Verbatim Transcription Costs

	Interviews (2 speakers)	Interviews (3 speakers)	Focus Groups
45 mins	\$121.50	\$135.00	\$157.50
50 mins	\$135.00	\$150.00	\$175.00
55 mins	\$148.50	\$165.00	\$192.50
60 mins	\$162.00	\$180.00	\$210.00
65 mins	\$175.50	\$195.00	\$227.50
70 mins	\$189.00	\$210.00	\$245.00
75 mins	\$202.50	\$225.00	\$262.50
80 mins	\$216.00	\$240.00	\$280.00
85 mins	\$229.50	\$255.00	\$297.50
90 mins	\$243.00	\$270.00	\$315.00
95 mins	\$256.50	\$285.00	\$332.50
100 mins	\$270.00	\$300.00	\$350.00
105 mins	\$283.50	\$315.00	\$367.50
110 mins	\$297.00	\$330.00	\$385.00
115 mins	\$310.50	\$345.00	\$402.50
120 mins	\$324.00	\$360.00	\$420.00
125 mins	\$337.50	\$375.00	\$437.50
130 mins	\$351.00	\$390.00	\$455.00
135 mins	\$364.50	\$405.00	\$472.50
140 mins	\$378.00	\$420.00	\$490.00
145 mins	\$391.50	\$435.00	\$507.50
150 mins	\$405.00	\$450.00	\$525.00

### Complete Verbatim Transcription Costs

	Interviews (2 speakers)	Interviews (3 speakers)	Focus Groups
45 mins	\$144.00	\$157.50	\$180.00
50 mins	\$160.00	\$175.00	\$200.00
55 mins	\$176.00	\$192.50	\$220.00
60 mins	\$192.00	\$210.00	\$240.00
65 mins	\$208.00	\$227.50	\$260.00
70 mins	\$224.00	\$245.00	\$280.00
75 mins	\$240.00	\$262.50	\$300.00
80 mins	\$256.00	\$280.00	\$320.00
85 mins	\$272.00	\$297.50	\$340.00
90 mins	\$288.00	\$315.00	\$360.00
95 mins	\$304.00	\$332.50	\$380.00
100 mins	\$320.00	\$350.00	\$400.00
105 mins	\$336.00	\$367.50	\$420.00
110 mins	\$352.00	\$385.00	\$440.00
115 mins	\$368.00	\$402.50	\$460.00
120 mins	\$384.00	\$420.00	\$480.00
125 mins	\$400.00	\$437.50	\$500.00
130 mins	\$416.00	\$455.00	\$520.00
135 mins	\$432.00	\$472.50	\$540.00
140 mins	\$448.00	\$490.00	\$560.00
145 mins	\$464.00	\$507.50	\$580.00
150 mins	\$480.00	\$525.00	\$600.00